

ONEHOUSE PARISH COUNCIL

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You are hereby summoned to attend a meeting of Onehouse Parish Council convened by the Chair and to be held in Trinity Hall, Onehouse on Monday 9th March 2026 at 7.30 p.m.

The agenda is:-

- 1. Apologies for absence.**
- 2. To confirm and approve the minutes of the meeting on 9 February 2026.**
- 3. To receive members Declarations of Interest on agenda items and to consider any dispensation requests from councillors.**
- 4. Public comment.**
- 5. Report from County Cllr Otton.**
- 6. Report from District Cllr Matthissen**
- 7. Planning Matters**
 - a) To discuss and make recommendation to MSDC on any applications received prior to this meeting:
DC/26/00620 – Erection of rear extension at 15 Drury Close, Onehouse, IP14 1FS
 - b) To receive MSDC decisions on previously considered applications:
DC/25/04980- Erection of single storey front extension, single storey rear extension & first floor side extension at 24 Forest Road, Onehouse, IP14 3EW. Planning permission has been granted.
- 8. Finances**

To ratify the following payments

 - a) £677.51- Mrs V Swansborough, January 26 Clerk's Salary
 - b) £10.13– NEST, Clerk Jan 26 pension direct debit

To approve payment of the following invoices.

 - c) £455.00– Gipping Press, March 26 OHSMag Printing
 - d) £150.00-Suffolk Cloud, Website updates re accessibility
 - e) £ 37.35 – Mrs V Swansborough, Clerks travel expenses
 - f) £15.00 – Mrs J Copping, reimbursement for Clerks mobile phone
 - g) Any additional invoices received since agenda produced

To receive monthly financial report from the Clerk, including review of bank account reconciliations.
- 9. To consider Clerks request to purchase a new external hard drive to back up data on the Clerk's laptop, and take any necessary action.**
- 10. To review and adopt the revised IT and Email Policy, and take any necessary action.**

- 11. To receive the completed Internal Control Statement, and take any necessary action.**
- 12. To review and adopt the Gifts and Hospitality policy and take any necessary action.**
- 13. To receive an update on website accessibility, review and adopt the Accessibility Statement, and take any necessary action.**
- 14. To receive an update on the purchase of gazebo's, including revised cost, and take any necessary action.**
- 15. To receive an update and further discuss the purchase of a laptop or tablet for community use, and take any necessary action.**
- 16. To confirm the donation of the 2 plastic benches and picnic table situated at the community hall to the OHS Management Committee, and take any necessary action.**
- 17. To consider any response to the Babergh and Mid Suffolk Joint Local Review Sustainability Appraisal Consultation, and take any necessary action.**
- 18. To discuss the future of the OHSMag and the editor position, and take any necessary action.**
- 19. To receive an update on the Rural Caravan and take any necessary action.**
- 20. To receive an update on the Neighbourhood Plan including planning attendance and advertising for the community event, considering costs for flyers to advertise the event, agreeing dates for the steering group to meet and signing the revised agreement, and take any necessary action.**
- 21. To receive an update on any events and take any necessary action.**
- 22. To receive an update on changes to the entrance to Paupers Grave to improve accessibility and take any necessary action.**
- 23. To receive an update on the provision of storage facilities, first aid equipment and PPE for volunteers at Paupers Grave and take any necessary action.**
- 24. To receive an update on the Paupers Graves and take any necessary action.**
- 25. To discuss any action necessary regarding the Forest Road to Chilton Leys Footpath.**
- 26. To receive an update on the replacement of the Onehouse sign.**
- 27. To receive an update on email migration and take any necessary action.**
- 28. To discuss Onehouse website and Facebook page and take any necessary action.**
- 29. To receive correspondence/communications and to deal with any matters.**

30. To receive reports: a)
Report from the Clerk

31. Questions to the Chair.

32. Items for next agenda.

33. To confirm date and time of the next Parish Council Meeting as Monday 13th April 2026 at 7.30pm.

3rd March 2026

...Mrs V J Swansborough.....

Clerk to Onehouse Parish Council

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