

ONEHOUSE PARISH COUNCIL

e-mail: clerk@onehouseparishcouncil.gov.uk

website: <https://onehouseparishcouncil.gov.uk>

tel: 07462 056833



You are hereby summoned to attend a meeting of Onehouse Parish Council convened by the Chair and to be held in Trinity Hall, Onehouse on Monday 9th February 2026 at 7.30 p.m.

The agenda is:-

1. Apologies for absence.

2. To confirm and approve the minutes of the meeting on 12 January 2026.

3. To receive members Declarations of Interest on agenda items and to consider any dispensation requests from councillors.

4. Public comment.

5. Report from County Cllr Otton.

6. Report from District Cllr Matthissen

7. Planning Matters

a) To discuss and make recommendation to MSDC on any applications received prior to this meeting:

b) To receive MSDC decisions on previously considered applications:

8. Finances

To ratify the following payments

a) £677.51- Mrs V Swansborough, January 26 Clerk's Salary

b) £10.13- NEST, Clerk Jan 26 pension direct debit

To approve payment of the following invoices.

c) £341.00- Gipping Press, Jan 26 OHSMag Printing

d) £459.65 - Scribe. Accounts software annual renewal

e) £190.00 - Suffolk Cloud, Hosting for 1/2/25-31/1/27 & accessibility report

f) £114.99- Mrs J Copping. Reimbursement for McAfee renewal 26/27

g) £13.31-David Nicholson, Fuel for equipment at Paupers Grave

To approve the following donations

h) £220.00 Suffolk Accident Rescue Service

i) £400.00 East Anglian Air Ambulance

j) £110.00 East Suffolk Headway

k) £770.00 Mid Suffolk Citizens Advice Bureau

l) Any additional invoices received since agenda produced

m) To receive monthly financial report from the Clerk, including review of bank account reconciliations.

9. To appoint an independent internal auditor for accounts at year end 31 March 2026.

- 10. To discuss bank savings accounts, consider opening an additional account, and take any necessary action.**
- 11. To review and adopt the Model Code of Conduct, the updated Data Protection Policy, the Privacy Notice for staff/volunteers and the general Privacy Notice, and take any necessary action.**
- 12. To review and adopt the Internal Control Statement, and appoint a councillor to carry out the review.**
- 13. To receive an update on the Accessibility Statement, including considering quotes for updating the website, and take any necessary action.**
- 14. To discuss the purchase of gazebo's and take any necessary action.**
- 15. To discuss the purchase of a laptop or tablet for community use and take any necessary action.**
- 16. To receive an update on the additional dog waste bin required and take any necessary action.**
- 17. To receive an update on the Rural Caravan and take any necessary action.**
- 18. To receive an update on the Neighbourhood Plan and take any necessary action.**
- 19. To receive an update on crowd funding contribution for the new defibrillator and take any necessary action.**
- 20. To receive an update on any events and take any necessary action.**
- 21. To receive an update on changes to the entrance to Paupers Grave to improve accessibility and take any necessary action.**
- 22. To discuss the provision of storage facilities, first aid equipment and PPE for volunteers at Paupers Grave and take any necessary action.**
- 23. To receive an update on the Paupers Graves and take any necessary action.**
- 24. To discuss any action necessary regarding the Forest Road to Chilton Leys Footpath.**
- 25. To receive an update on the replacement of the Onehouse sign.**
- 26. Environmental issues. Discuss and take any necessary action.**
- 27. To receive an update on email migration and take any necessary action.**

28. To discuss OHSMag, Onehouse website and Facebook page and take any necessary action.

29. To receive correspondence/communications and to deal with any matters.

30. To receive reports:
a) Report from the Clerk

31. Questions to the Chair.

32. Items for next agenda.

33. To confirm date and time of the next Parish Council Meeting as Monday 9th March 2026 at 7.30pm.

4th February 2026

...***Mrs V J Swansborough***.....
Clerk to Onehouse Parish Council
Tel: 07462 056833
clerk@onehouseparishcouncil.gov.uk