

# ONEHOUSE PARISH COUNCIL

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You are hereby summoned to attend a meeting of Onehouse Parish Council convened by the Chair and to be held in Trinity Hall, Onehouse on Monday 12<sup>th</sup> January 2026 at 7.30 p.m.

## The agenda is:-

1. Apologies for absence.
2. To confirm and approve the minutes of the meeting on 8 December 2025.
3. To receive members Declarations of Interest on agenda items and to consider any dispensation requests from councillors.
4. Public comment.
5. Report from County Cllr Otton.
6. Report from District Cllr Matthissen
7. Planning Matters
  - a) To discuss and make recommendation to MSDC on any applications received prior to this meeting:  
DC/25/04044 – Application for outline planning permission. Erection of self-build detached dwelling & garage 2 Star House Cottages, Union Road, Onehouse, IP14 3EJ.
  - b) To receive MSDC decisions on previously considered applications:  
DC/22/05983 – Discharge of Condition 4 (Post Archaeology Investigations Report), Onehouse Hall, Lower Road, Onehouse, Stowmarket, IP14 3BY
  - c) To discuss the Lawful Development Certificate application (DC/25/05543) for use of land as an unrestricted caravan site, in breach of planning permission dated 6/4/82, and take any necessary action.
8. Finances

To ratify the following payments

  - a) £850.97 - Mrs V Swansborough, December 25 Clerk's Salary
  - b) £24.10 – NEST, Clerk Dec pension direct debit

To approve payment of the following invoices.

  - c) £380.00 – Gipping Press, Jan 26 OHSMag Printing
  - d) Any additional invoices received since agenda produced

To receive monthly financial report from the Clerk.
9. To receive an update on the Accessibility Statement, and take any necessary action.

- 10. To review the Safeguarding Policy and take any necessary action.**
- 11. To receive an update on the cementing of benches/picnic table and take any necessary action.**
- 12. To receive an update on the additional dog waste bin required and take any necessary action.**
- 13. To receive an update on the Rural Caravan and take any necessary action.**
- 14. To receive an update on the Neighbourhood Plan and take any necessary action, including consideration of dates for the first public event.**
- 15. To receive an update on crowd funding contribution for the new defibrillator and take any necessary action.**
- 16. To receive an update on any events and take any necessary action.**
- 17. To receive an update on changes to the entrance to Paupers Grave to improve accessibility and take any necessary action.**
- 18. To receive an update on the Paupers Graves and take any necessary action.**
- 19. To discuss any action necessary regarding the Forest Road to Chilton Leys Footpath.**
- 20. To receive an update on the replacement of the Onehouse sign.**
- 22. Environmental issues, including the flower barrels. Discuss and take any necessary action.**
- 22. To receive an update on email migration and discuss the Onehouse website, and take any necessary action.**
- 23. To discuss OHSMag, Onehouse website and Facebook page and take any necessary action.**
- 24. To receive correspondence/communications and to deal with any matters.**
- 25. To receive reports:**
  - a) Report from the Clerk
- 26. Questions to the Chair.**
- 27. Items for next agenda.**

**28. To confirm date and time of the next Parish Council Meeting as Monday  
9<sup>th</sup> February 2026 at 7.30pm.**

5<sup>th</sup> January 2026

...***Mrs V J Swansborough***.....

Clerk to Onehouse Parish Council

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