

# ONEHOUSE PARISH COUNCIL

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You are hereby summoned to attend a meeting of Onehouse Parish Council convened by the Chairman and to be held in Trinity Hall, Onehouse on Monday 10 February 2025 at 7.30 p.m.

## The agenda is:-

1. Apologies for absence.
2. To confirm and approve the minutes of the meetings 13 January and 3 February 2025
3. To receive members Declarations of Interest on agenda items.
4. To consider any dispensation requests from councillors
5. Public comment.
6. Report from County Cllr Otton.
7. Report from District Cllr Matthissen
- 8. Planning Matters**
  - a) To discuss and make recommendation to MSDC on any applications received prior to this meeting.
  - b) To receive MSDC decisions on previously considered applications.
- 9. Finances**

To approve payment of the following invoices:

  - a) £364.00 Gipping Press February OHSMag
  - b) £248.80 Laura Cross editing January and February OHSMag
  - c) £109.99 Mrs Copping reimbursement for McAfee annual subscription
  - d) £3750.00 N D Green tree work in Paupers Graves
  - e) £680.00 Mrs Fuller Clerking services January
  - f) £1745.98 Realise Futures Mill Grove noticeboard £1199.99, bench Paupers Graves £545.99
  - g) £90.00 Suffolk County Council advert for part time clerk
  - h) £120.00 Suffolk Cloud website annual fee for hosting/support
  - i) £328.32 Starboard Systems Ltd Scribe accounts annual renewal
  - j) £40.00 Mr M Smith reimbursement for compost & plants for tubs
  - k) £27.10 Mr R Taylor Reimbursement for Gloves & Saw Paupers Graves working group
  - l) To receive monthly financial report from the Clerk

10. To consider the purchase of benches and picnic table for the playing field and to the front of the Community Centre and take any necessary action.
11. To finalise interview panel and dates for interviews for the role of Parish Clerk and responsible Financial Officer. Also, to delegate responsibility to the interview panel to offer the post to the preferred candidate and take any necessary action.
12. To discuss the People and Places Plan and take any necessary action.
13. To consider the co-option of a councillor and take any necessary action.
14. To discuss the following and take any necessary action:
  - a) Tree and Footpath Warden
  - b) Safeguarding Officer
  - c) Safety Officer
15. To receive an events update
  - a) Scotch Missed OHSMag fundraiser
  - b) Oktoberfest 2025
  - c) Further 2025
16. To discuss and agree funding towards Playing Field ground maintenance for 2025
17. To receive an update on the Paupers Graves and take any necessary action.
18. To discuss development of land around the parish and take any necessary action.
19. To discuss OHSMag, Onehouse website and Facebook page and take any necessary action.
20. To receive **correspondence/communications** and to deal with any matters.
21. To receive reports
  - a) Report from the Clerk
22. Questions to the Chairman
23. Items for next agenda
24. To confirm date and time of the next meeting as Monday 10 March 2025 at 7.30 p.m.

5 February 2025

...***P A Fuller***.....  
Interim Clerk to Onehouse PC  
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