

# ONEHOUSE PARISH COUNCIL

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You are hereby summoned to attend a meeting of Onehouse Parish Council convened by the Chair and to be held in Trinity Hall, Onehouse on Monday 8<sup>th</sup> December 2025 at 7.30 p.m.

**The agenda is:-**

**1. Apologies for absence.**

**2. To confirm and approve the minutes of the meeting on 13 November 2025.**

**3. To receive members Declarations of Interest on agenda items and to consider any dispensation requests from councillors.**

**4. Public comment.**

**5. Report from County Cllr Otton.**

**6. Report from District Cllr Matthissen**

**7. Planning Matters**

a) To discuss and make recommendation to MSDC on any applications received prior to this meeting.

DC/25/04980-Erection of single storey front extension, single storey rear extension and first floor side extension to 24 Forest Road, Onehouse, IP14 3EW

DC/25/05073-Application for discharge/partial discharge of conditions for DC/23/01323 at Chilton Sports Club, Chilton Way, Stowmarket, IP14 1SZ.

b) To receive MSDC decisions on previously considered applications:

**8. Finances**

To ratify the following payments

a) £677.51 - Mrs V Swansborough, November 25 Clerk's Salary

b) £16.33 – NEST, Clerk Oct pension direct debit

c) £10.13 – NEST, Clerk Nov pension direct debit

To approve payment of the following invoices.

d) £417.00 - Gipping Press, December OHSMag printing

e) £160.00 – SLCC Membership for Clerk

f) £52.65 – Mrs V Swansborough, Sept – Nov Travel Expenses

g) £130.00 – Suffolk Cloud. Annual website & Email costs

h) £20.00 – Mrs J Copping. Reimbursement of Clerks mobile phone costs

i) Any additional invoices received since agenda produced

To receive monthly financial report from the Clerk, including approving transfers of earmarked reserves and approval of Clerk's extra hours worked.

- 9. To discuss and approve the 2026/27 budget and precept.**
- 10. To receive an update on the cementing of benches/picnic table and take any necessary action.**
- 11. To discuss increasing the collection frequency of the dog waste bin situated at the junction of Moore Road and How Walk, and take any necessary action.**
- 12. To discuss the Government Consultation to the Local Government Review in Suffolk, and take any necessary action.**
- 13. To discuss ongoing water leaks and resulting road closures by Anglian Water on Forest Road, and take any necessary action.**
- 14. To receive an update on the Rural Caravan and take any necessary action.**
- 15. To receive an update on the Neighbourhood Plan and take any necessary action.**
- 16. To receive an update on crowd funding contribution for the new defibrillator from Liam Cross and take any necessary action.**
- 17. To receive an update on any events take any necessary action.**
- 18. To receive an update on changes to the entrance to Paupers Grave to improve accessibility and take any necessary action.**
- 19. To receive an update on the Paupers Graves and take any necessary action.**
- 20. To discuss any action necessary regarding the Forest Road to Chilton Leys Footpath.**
- 21. To receive an update on the replacement of the Onehouse sign.**
- 22. Environmental issues, including the flower barrels. Discuss and take any necessary action.**
- 23. To receive an update on email migration and discuss the Onehouse website, and take any necessary action.**
- 24. To discuss OHSMag, Onehouse website and Facebook page and take any necessary action.**
- 25. To receive correspondence/communications and to deal with any matters.**
- 26. To receive reports: a) Report from the Clerk**
- 27. Questions to the Chair.**

**28. Items for next agenda.**

**29. To confirm date and time of the next Parish Council Meeting as Monday 12<sup>th</sup> January 2025 at 7.30pm, and agree meeting dates for the remainder 2026.**

1<sup>st</sup> December 2025

...***Mrs V J Swansborough***.....

Clerk to Onehouse Parish Council

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