

# ONEHOUSE PARISH COUNCIL

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You are hereby summoned to attend a meeting of Onehouse Parish Council convened by the Chairman and to be held in Trinity Hall, Onehouse on Monday 14 April 2025 at 7.30 p.m.

**The agenda is:-**

**1. Apologies for absence.**

**2. To confirm and approve the minutes of the meetings 10 March 2025**

**3. To receive members Declarations of Interest on agenda items and to consider any dispensation requests from councillors.**

**4. Public comment.**

**5. Report from County Cllr Otton.**

**6. Report from District Cllr Matthissen**

**7. Planning Matters**

a) To discuss and make recommendation to MSDC on any applications received prior to this meeting.

DC/25/01447 – 58 Ash Road, Onehouse, IP14 3HB. Removal of variation re single storey rear & first floor extension (DC/24/02697)

DC/25/01183 – Confirmed forwarded to Onehouse PC in error – should be Harleston (Greenacres, Harleston Corner, Onehouse Road, Harleston). No action required

b) To receive MSDC decisions on previously considered applications:

DC/25/01506 – Land South of Union Road, Onehouse. Approved

DC/25/00613 – 105 Northfield Road, Onehouse, IP14 3HE. Approved.

**8. Finances**

To ratify the following payment

a) £343.20 – Laura Cross, March OHSMag

b) £498.18 - Mrs V Swansborough, March Clerk's Salary

To approve payment of the following invoices:

c) £115.20 - SALC for Clerk Basic Training

d) £43.20 - SALC for councillor training, I Crissell

e) £2493.15 - Realise Futures for Benches & Picnic Table

f) £880.00 - Mrs Fuller for Clerking services March 25

g) £359.00 – Gipping Press for April OHSMag

h) £125.40 - HMRC re Clerk income tax March 25

i) £27.00 – SALC re Payroll Services to 31/3/25

- j) £424.26 – SALC re Membership Subscription 2025/26
- k) £300.00 – JR Landscapes for grass cutting x2
- l) £52.00 - ICO Annual subscription and to agree for a direct debit to be set up for future subscription collections
- m) Any additional invoices received since agenda produced

n) To agree for the Clerk's Salary to be paid by the last working day of the month (as per contract of employment) and ratified at the following Council Meeting.

To receive monthly financial report from the Clerk

**9. To consider contributing to an additional defibrillator to be sited in the Lower Road area.**

**10. To consider funding request for concrete plinths for the benches and picnic table on the playing to secure them to the ground.**

**11. To receive an update on the Church Walk/Church Way sign and consider any action necessary**

**12. To discuss producing a Neighbourhood Plan for Onehouse and take any necessary action.**

**13. To consider the co-option of a councillor and take any necessary action.**

**14. To consider a Community Emergency Plan and take any necessary action.**

**15. To discuss response to Planning Statement of Community Involvement Consultation.**

**16. Events**

a) To receive an update on the Craft Afternoon on 19 April.

**17. To receive an update on the Paupers Graves and take any necessary action.**

**18. Consider any action necessary regarding the Safeguarding Policy**

**19. Discuss any action necessary regarding the Forest Road to Chilton Leys Footpath**

**20. To receive an update on the Church Walk/Church Way sign and consider any action necessary**

**21. Environmental issues.** To include the flower barrels.

**22. To discuss development of land around the parish and take any necessary action.**

**23. To discuss OHSMag, Onehouse website and Facebook page and take**

any necessary action.

**24. To gain approval for OPC to transfer funding to OPC to match 23/2024 deficit payment. To keep Onehouse in line with funding payments agreed by Harleston and Shelland to support the OHSMag for 2024/2025.**

**25. To consider the OHSMag Working Group proposal to increase the contracted payments to the OHSMag editor to £15 per hour.**

**26. To receive correspondence/communications and to deal with any matters.**

**27. To receive reports.**

a) Report from the Clerk

**28. Questions to the Chairman.**

**29. Items for next agenda.**

**30. To confirm date and time of the Annual Parish Meeting as Monday 12 May 2025 at 7pm.**

**31. To confirm date and time of the next Parish Council Meeting as Monday 12 May 2025 at 7.30pm.**

7 April 2025

**...Mrs V J Swansborough.....**

Clerk to Onehouse PC

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