

MINUTES OF THE ONEHOUSE PARISH COUNCIL MEETING HELD ON
MONDAY 13 NOVEMBER 2017 AT 7.30 P.M. IN TRINITY HALL

Present: Cllrs Raisey, Copping, Corker, Taylor, Crissell and 1 member of the public.
County Cllr Otton joined the meeting at 8.00 p.m.

1. **Apologies for absence** were received from Cllrs Cruickshanks and Willshere.
2. **To confirm and approve the minutes of the meetings 9 and 23 October 2017.**
Both sets of minutes were approved and signed.
3. **To receive members Declarations of Interest on agenda items.** There were none.
4. **Adjournment** The meeting adjourned at 7.32 p.m.

5. Report from County Cllr Otton.

Cllr Otton has had a meeting with John Simpson SCC regarding the small highways budget regarding the extension to the Forest Road footway. She has asked that this be now put to the front of the queue, reminding him of the financial commitment from the developers. John Simpson has replied that he believes this project is still being looked into by the Development Management Team with regard to the link with future development works and possible Section 106 funds. He has copied in the staff members who are involved in this project and asked them to update Cllr Otton on the progress of this proposal. 30 hour free childcare is raising concern as many pre-schools and nurseries are unable to provide this amount of care on the £3.87 per hour they receive from Suffolk County Council. The council receives money from government but is retaining £2million of that for admin costs. Cllr Otton has asked that this be rereviewed as many childcare providers and playgroups are struggling. Suffolk County Council is seeking views on its proposed admissions policy for the 2019/2020 school year. Suffolk County Council's Fostering Service will launch a series of campaigns over the coming months to encourage more Suffolk residents to become foster carers.

6. Report from District Cllr Matthissen

Babergh and Mid Suffolk cabinets approved a recommendation for public consultation on the proposal to dissolve both councils and form a new council covering the two districts. A group of Babergh Councillors called-in the decision to carry out consultation on a possible merger. The call-in was debated by the BDC Scrutiny Committee and the decision was referred back. MSDC and BDC have full Council meetings toward the end of November and the way forward may be clearer after those meetings. The last of the staff who will be based in Endeavour House have now moved to their new offices. Many will be working from home some days each week. Those who have not been required to move will be based at Stowmarket or other locations around the two districts.

The meeting reconvened at 7.36 p.m.

7. Planning Matters

- a) To discuss and make recommendation to MSDC on any applications received prior to this meeting
There were none.

b) To receive MSDC decisions on previously considered applications.

1767/17 Outline Planning Application including Access, Landscaping and Layout to be considered. Demolition of existing storage building, erection of 6 dwellings, with

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Appearance and Scale to be the subject of a Reserved Matters application. Chilton Leys, Forest Road – permission granted.

Cllrs Taylor and Copping attended a pre-application meeting regarding Red Willows and are very concerned regarding the number of vehicle movements and no mains sewage.

8. Finances

To approve payment of the following invoices:

a) 17/033 £413.55 Mrs P Fuller salary and expenses October 2017

b) 17/034 £26.64 Mr R Taylor reimbursement for equipment for Paupers Graves

c) 17/035 £148.40 Suffolk County Council pension payment November to be sent off 5 December

Items a) – c) + e) & f) were approved and cheques issued.

d) To receive monthly financial report from the Clerk

The Community account at the end of October was £41,078.71 including £18,272.60 transferred by Bank of Ireland when they closed the Treasurers Account. Less this month's cheques totalling £720.59 and adjustments of £216.90 and £240.00 for adverts the corrected figure is £39,898.22. After discussion it was agreed to write off two outstanding adverts for £64.00 and £88.00 as it is believed they are no longer trading.

e) 17/036 £132.00 SALC training for Cllr Copping

f) 17/037 £292.87 Gipping Press November OHSMag

9. **Highways Matters.** There were none.

10. To consider new bank account/s following notification that the Bank of Ireland is to close our Treasurer's account and take any necessary action.

The Clerk has looked into the CAF account and needs to contact them to see if they consider us a charity. Her other concern is that it appears to be online banking and it needs to be investigated if the account can be run on a postal basis. *Action: the Clerk*

11. To receive an update on the Paupers Graves site and take any necessary action.

Cllr Taylor has had difficulty in getting quotes for the tree work. However he has got three all varying considerably. After consideration it was proposed, seconded and carried to use N Green at a cost of £2120.00. The working parties continue and the new multipurpose tool has been used to thin out trees for more light.

The meeting adjourned at 8.04 p.m.

Cllr Otton advised that as the proposal for the redevelopment of Red Willows has increased to 21 dwellings she has asked that SCC install a footway along this part of the road.

The meeting reconvened at 8.10 p.m.

12. To discuss development of land around the parish and take any necessary action.

Nothing to report.

13. To discuss Onehouse website and OHSMag and take any necessary action.

Matthew Ball is at university but he is in regular contact with Cllr Raisey and all is working well.

14. To receive **correspondence/communications** and to deal with any matters.

The following items have been circulated to Cllrs: MSDC Town & Parish Councils newsletter October, Babergh Mid Suffolk Joint Local Plan – presentation from Town & Parish briefings, Delivering a Vision for Prosperity in Stowmarket and Sudbury, Parish Liaison meeting 9 November, upgrade of Parish Register of Interests solution. **SCC**

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temporary closure part of Lower Road 24-26 October, consultation – Suffolk Minerals and Waste Local Plan – preferred options. **Jo Churchill MP** Older Persons Information Fair Bury St Edmunds 1 December. **SALC** finance courses 28 & 29 November, BSEVC connecting communities information, LAIS1403 Data Protection Bill, LAIS1404 Right Homes consultation, LAIS1405 Councillor Disqualification, weekly news bulletin 20, 31 October 10 November, SALC response to Precept Consultation, Right Houses consultation and Councillor Disqualification, AGM 7 November, vacancies at SALC.

Public Executive news 13 November. **Rural Services Network Rural Vulnerability Service** – Rural Transport, Rural Broadband October, free RSN seminar – rural places, rural challenges, news digest 16, 23, 30 October 6. 13 November, Rural Housing Spotlight, Rural Opportunities Bulletin, Spotlight on Rural Health. **Community Action Suffolk** news 18 October 1 November. **Stowmarket Striders** scenic 7 12 November. **Mid Suffolk CAB** update. **Penny Otton** copy email to Highways regarding extension to footway Forest Road, Trading Standards weekly bulletin 10 November. Hopkins Homes annual review 2017/18. **The Local Councillor** November.

15. **To receive reports**

a) Report from the Clerk

Joint Local Plan response – completed online although the Clerk was unable to comment on the Hopkins Homes site and the Taylor Wimpey site as they had been removed presumably due to planning permission has already been given.

December OHSMag – Gipping Press has asked for permission to insert a Christmas card in each issue. This was declined but it was agreed they could have a full page colour advert for £34.00.

Action: the Clerk

Data Protection Officer – The Clerk attended a briefing at SALC and NALC has advised that the Clerk and Cllrs cannot be appointed as there is a conflict of interest. The DPO also needs to be an expert in Data Protection. Further information will be following but Cllrs were advised that we should include £800 in the precept for 2018/19 to ensure funds are available to cover this matter.

Grit bins – 4 ordered and Locality Budget Grant of £400.00 should be received shortly.

Hire of Trinity Hall – the Clerk has spoken to the PCC treasurer and she has to send him an email stating that we pay annually in March to fit with our financial year.

b) Report from Community Speedwatch Scheme

There have been problems with volunteer numbers being available on the day. Cllr Copping has already offered to join the team but has not received a response from Neighbourhood Watch section of the Police regarding forms. Cllr Raisey will email them to see what is going on as he is not receiving a response when speed check forms have been sent it.

Action: Cllr Raisey

16. **Questions to the Chairman.** There were none.

17. **Items for next agenda.** Flower boxes and precept.

18. **To confirm date, time and place of the next Parish Council meeting as Monday 11 December at 7.30 p.m. in Trinity Hall.** Noted.

The meeting closed at 8.50 p.m.

Signed.....

Dated.....